

Skills Canada, British Columbia Chapter

Board of Directors Meeting Minutes

Wednesday, March 14, 2018 10:00AM to 3:00PM

BCIT Downtown Campus (555 Seymour Street) BCCAT



VISION: Today's youth become tomorrow's skilled trades and technology leaders.

MISSION: Be the catalyst that creates and fosters connections within communities facilitating exposure to trades, technology, and career opportunities for youth.

In Attendance: John Haller, David Kalaski, Abigail Fulton, Cory Williams, Larry Richardson, Kelly Betts, Jason Jung, Elaine Allan, Kim Steckler

Regrets: Glynis Steen, Dawn Minty, Allan Bruce, Doug MacLaren, Sabine Just, Amber Roberts, Dr. Mark Salopek, Adrien Livingstone.

1. Approval of Agenda

Additions:

New Business – Alumni, and Russia 2019.

Old Business – World Skills

Motion: John Haller / Seconded Abigail Fulton / Approved

2. Approval of Minutes

January 18, 2018 – no changes

Motion: Abigail Fulton / Seconded John Haller / Approved

3. President's Report

- The February meeting was in Ottawa. The main topic was the structure of the National Board. No consensus was reached.
- The board discussed hosting the National Board meeting in Vancouver, September 2019.

4. Treasurer's Report

- The December statements were reviewed with the Board.
- The year-end audit is planned for the week of April 30, 2018. It is expected that statements will be ready in about three weeks.

Motion to delay May 9, 2018 board meeting to schedule Special Meeting and board meeting on May 29, 2018.

Motion: Cory Williams / Seconded: John Haller / Approved

5. Executive Director's Report

- 2018 competitor enrollment for Regional Competitions is up by 10%.
- Jamie Maxwell has been engaged to coordinate the Regionals & Provincial competitions in the coming year.

- The Inspire program is performing to 2018 identified targets and outcomes.
- Recognition events are scheduled in several regions throughout 2018.
- Preliminary discussions with CES are underway re: hosting a Skills Canada BC Volunteer Recognition event during the November 2018 conference.
- Planning details are on target for the 2018 Provincial competition.
- 2018 Gala event will be held at Science World in November.

6. Inspire Presentation

- Director of Programs presented a shortened version of the Inspire program. coding challenge is in development phase. Two companies are ready to sponsor it. Coding challenge was tested at the Regionals with great results.
- Currently 368 Inspire presentations have been booked (fiscal target is 500, 15,000 students).

7. Committee Chair Reports

Governance Committee

- Governance committee recommended the Code of Ethics and Code of Conduct be adopted. This format is from the National Board.
- The Board discussed both documents and felt that the Ethics document better represented the intent of the policy.

Motion to amend the name of the Ethics document to Code of Ethics / Conduct and to adopt the single document.

Motion: David Kalaski / Seconded: Cory Williams / Approved

8. Committees

- The current committee structure will be addressed at a later date. Proposed structure is to have Executive/Finance Committee, Governance Committee, HR Committee and strike Task Forces on an as needed basis.

9. Old Business

World Skills Presentation

- Kelly Betts provided presentation on 2017 World Skills Competition in Abu Dhabi.

10. New Business

Russia 2019

- Suggestion to host 2 quarterly board meetings online and apply board travel savings to sending board members to Russia in 2019.
- May 29, 2018 will be the first online board meeting. Details on how to access the May 29, 2018 online meeting will be sent to board members well in advance.

11. Alumni

- Keep on the agenda for the next meeting for further discussion.

12. Next Meeting

Amended to be May 29, 2018. This will be an online meeting.

13. Meeting Adjourned

Meeting adjourned at 2:15 PM.

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