



**Board Meeting Minutes**  
**February 4, 2020 | 9:00 AM to 3:00 pm**  
**BCCAT Boardroom**  
*#709, 555 Seymour Street, Vancouver*  
*And/or by telephone: 604-412-7797*

**Attendance:** John Haller, David Kalaski, Dennis Innis, Kelly Betts, Buddy Cardinal, Brad Moe, Cory Williams, Sean Horton, Dawn Minty, Todd Cuminsky, Nicola Priestly, Adrien Livingston, Abigail Fulton.

**Regrets:** Jason Jung

**Staff:** Elaine Allan, Michelle Skelly, Mona Soleimani.

**1. Welcome/Introductions**

**2. Approval of Agenda**

Agenda approved.

**3. Welcome New Board Members**

New board members were introduced and welcomed.

**4. Approval of November 26, 2019 Minutes**

Minutes approved.

**5. Election of Executive positions**

New President – Dennis Innis (2 year term)

Vice-President – Cory Williams (2 year term)

Treasurer – Kelly Betts (1 year left on term)

Secretary – David Kalaski (1 year left on term)

Past-President – John Haller

**6. President's Report**

President report presented.

**7. Financial Report (Treasurer)**

Treasurer report presented. Year end date change approved for August 31. The new year end date will allow SCBC to report on financials more accurately.

Option 1 – Conduct 2 audits. Jan – Dec 2019, then Jan 2019 to August 2020.

Option 2 – Conduct 1 audit that encompasses January 2019 – August 2020.

Motion: The motion is to recommend Option #2 for the audit, to conduct an audit after the end of the new year end date, August 31, and complete the two CRA filings.

AIF – Carried.

**8. Executive Director Report**

Executive Director presented report.

**9. HR Committee – ED Evaluation Process**

HR Committee presented on process developing ED evaluation plan.

**10. Committee Reports**

No additional Committee Reports.

**11. Old Business**

No new business.

**12. New Business**

- a) Strategic Plan 2020 – 2023 Draft (For Discussion). Keep document as it is now but change dates. ED can go back and forth to board with suggestions for edits and/or updates. ED to update the Legacy Fund and identify its KPI's.

**13. Next Meeting**

May 29, 2020 (Vancouver Convention Centre)

September 22, 2020 (BCIT – Downtown Campus)

November 24, 2020 (Science World)

**14. Adjournment**

1:25 PM.