HOST-FACILITY INFORMATION GUIDE

Secondary

Skills/Compétences Canada (SCC) would like to thank all host facilities in helping us host our first Skills Canada Virtual National Competition (SCVNC).

Below is all the information you will need in preparation for the competition. We encourage host facilities to review this information prior to the competition.

For your review, we have also shared with you the competitor and proctor packages. The information included in both documents relates to the general progress of our virtual national competition.

1. SKILL COMPETITION INFORMATION ON THE SCC WEBSITE*

You may access the competition information on our website*. By clicking this link you will be directed to our main Virtual Competition Information and Documents page. On this page you have access to some document and by clicking on your respective skill, you have access to competition specific documents.

*When mentioning 'website' in this document, please refer to this section 1.

2. MATERIAL AND EQUIPMENT

2.1 MATERIAL

In the contest description document for each skill area (which can be found on our website), the National Technical Committee (NTC) members has identified materials that competitors/host facilities will need to source prior to the competition. Each host facility will be provided with a refund allowance for the purchase of these consumables. We recommend you contact your provincial/territorial skill office to make arrangements for a refund.

2.2 EQUIPEMENT

The required equipment is also identified in the contest description which can be found on our website.

3. COMPETITOR SPACE

It is the responsibility of the competitor, proctor, and host facility to set-up the competitor space as per the instructions from the NTC. We strongly recommend that the competitor space be set-up prior to the competitor orientation. Safety is our

main concern, let's keep this in mind when doing set-up. If there are any specific set-up requirements, they will be included on our website on your skill page.

When choosing the location for your competition, please refer to the competition rules which can be found on our website. Due to safety, only a few skills may compete at home versus at the competitor school/learning institution

4. HEALTH AND SAFETY

4.1 SAFETY PROGRAM

The health and safety of our competitors, proctors and any SCVNC participants is the utmost importance to SCC. You can find our health and safety manual on our website which includes mandatory forms that will need to be completed and signed off prior to competition commencement. All forms will be signed using JotForm which is an electronic signature platform. The JotForm link will be shared in the safety manual and in section 15 of this document.

4.2 COVID-19 PROTOCOL

Please refer to the contest description on guidelines to the SCC COVID protocol. If the host facility within the participants jurisdiction have implemented COVID protocols that are more stringent than the SCC COVID protocol, the host facility COVID protocol would take precedence. Please refer to your host facility protocols during the competition.

Prior to the start of the competition, competitors and proctors will be required to complete and sign the COVID-19 self-screening form. This form will need to be filled out for each competition day on JotForm.

5. IT REQUIREMENTS

Host facilities are asked to review the IT requirement section included in the competitor package. Host facilities should assist the competitor and proctor source the IT equipment required to compete in the virtual competition.

6. COMPETITION SUPPORT

At any time prior or during the competition, for any questions, please communicate with your provincial/territorial skill office or the SCC Competition Team at scvncsupport@skillscanada.com