

SKILLS CANADA - BRITISH COLUMBIA CHAPTER

FINANCIAL STATEMENTS

31 AUGUST 2022

SKILLS CANADA - BRITISH COLUMBIA CHAPTER

Financial Statements

For the year ended 31 August 2022

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INDEPENDENT AUDITORS' REPORT

To the Members,
Skills Canada - British Columbia Chapter

Opinion

We have audited the financial statements of Skills Canada - British Columbia Chapter (the "Society"), which comprise the statement of financial position as at 31 August 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at 31 August 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

INDEPENDENT AUDITORS' REPORT - Continued

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

INDEPENDENT AUDITORS' REPORT - Continued

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles of the Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Rolfe Benson LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Vancouver, Canada
30 November 2022

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Statement of Financial Position
31 August 2022

| | 2022 | 2021 |
|---|-------------------|-------------------|
| Assets | | |
| Current | | |
| Cash | \$ 437,945 | \$ 550,076 |
| Accounts receivable | 42,070 | 39,760 |
| GST receivable | 5,107 | 1,686 |
| Prepaid expenses | 19,946 | 24,405 |
| | 505,068 | 615,927 |
| Tangible capital assets (Note 3) | 14,564 | 18,625 |
| | \$ 519,632 | \$ 634,552 |
| Liabilities | | |
| Current | | |
| Accounts payable and accrued liabilities | \$ 71,472 | \$ 43,087 |
| Deferred contributions (Note 4) | 7,616 | 150,000 |
| | 79,088 | 193,087 |
| Canada Emergency Business Account loan (Note 5) | 30,000 | 30,000 |
| | 109,088 | 223,087 |
| Commitments (Note 6) | | |
| Net Assets | | |
| Unrestricted | 370,980 | 367,840 |
| Invested in tangible capital assets | 14,564 | 18,625 |
| Internally restricted - Contingency fund (Note 10) | 25,000 | 25,000 |
| | 410,544 | 411,465 |
| | \$ 519,632 | \$ 634,552 |

APPROVED BY THE BOARD:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Statement of Changes in Net Assets
For the year ended 31 August 2022

| | Unrestricted | Invested in tangible capital assets | Internally restricted - contingency fund | 2022 | 2021 |
|--|-------------------|---|---|-------------------|-------------------|
| | | | (Note 10) | | |
| Balance - beginning of year | \$ 367,840 | \$ 18,625 | \$ 25,000 | \$ 411,465 | \$ 484,604 |
| Excess (deficiency) of revenues over expenses for the year | (921) | - | - | (921) | (73,139) |
| Amortization of tangible capital assets | 4,132 | (4,132) | - | - | - |
| Net additions to tangible capital assets | (71) | 71 | - | - | - |
| Balance - end of year | \$ 370,980 | \$ 14,564 | \$ 25,000 | \$ 410,544 | \$ 411,465 |

The accompanying notes are an integral part of these financial statements

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Statement of Operations
For the year ended 31 August 2022

| | 2022 | 2021 |
|--|-----------------|--------------------|
| | | (Note 13) |
| Revenues | | |
| Skills/Compétences Canada Funding | \$ 266,667 | \$ 197,563 |
| BC Government | 255,000 | 139,108 |
| Sponsorships | 92,384 | 22,150 |
| Registration fees | 12,175 | 6,925 |
| Canada Emergency Wage Subsidy (Note 7) | 1,969 | 89,735 |
| Interest income | 789 | - |
| Canada Emergency Business Account loan, forgivable portion (Note 5) | - | 10,000 |
| Miscellaneous income | - | 4,772 |
| | 628,984 | 470,253 |
| Expenses | | |
| Wages and benefits | 298,273 | 316,955 |
| Competitions | 186,400 | 79,660 |
| Professional fees | 42,287 | 49,839 |
| Programs | 35,537 | 37,981 |
| IT expenses | 31,583 | 32,363 |
| Office | 10,819 | 5,288 |
| Insurance | 7,850 | 5,280 |
| Travel | 6,703 | 837 |
| Advertising and promotion | 2,730 | 7,699 |
| Bank charges and interest | 862 | 751 |
| Memberships | 829 | 308 |
| Telephone and utilities | - | 1,282 |
| Amortization | 4,132 | 5,149 |
| | 628,005 | 543,392 |
| Excess (deficiency) of revenues over expenses from operations | 979 | (73,139) |
| Other expense | | |
| Loss on disposal of tangible capital assets | 1,900 | - |
| | 1,900 | - |
| Deficiency of revenues over expenses for the year | \$ (921) | \$ (73,139) |

The accompanying notes are an integral part of these financial statements

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Statement of Cash Flows
For the year ended 31 August 2022

| | 2022 | 2021 |
|---|-------------------|-------------------|
| Cash provided by (used in): | | |
| Operating activities | | |
| Deficiency of revenues over expenses for the year | \$ (921) | \$ (73,139) |
| Items not involving cash | | |
| Amortization | 4,132 | 5,149 |
| Loss on disposal of tangible capital assets | 1,900 | - |
| | 5,111 | (67,990) |
| Changes in non-cash working capital balances | | |
| Accounts receivable | (2,310) | 34,673 |
| GST receivable | (3,421) | 1,265 |
| Prepaid expenses | 4,459 | (9,753) |
| Accounts payable and accrued liabilities | 28,385 | 4,608 |
| Deferred contributions | (142,384) | 10,892 |
| | (110,160) | (26,305) |
| Investing activity | | |
| Purchase of tangible capital assets | (1,971) | (854) |
| Financing activity | | |
| Proceeds from Canada Emergency Business Account loan, net of forgivable portion | - | 30,000 |
| Net (decrease) increase in cash | (112,131) | 2,841 |
| Cash - beginning of year | 550,076 | 547,235 |
| Cash - end of year | \$ 437,945 | \$ 550,076 |

The accompanying notes are an integral part of these financial statements

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Notes to the Financial Statements
For the year ended 31 August 2022

1. Incorporation/Operations

Skills Canada - British Columbia Chapter ("SCBC") was incorporated under the Societies Act (British Columbia) on 14 September 1994. SCBC works with industry, educators, government and labour to promote rewarding and in-demand skilled trade & technology careers to BC's youth.

SCBC is registered as a charitable organization under the Income Tax Act, Canada, and is exempt from income tax.

2. Summary of significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

(a) Financial instruments

(i) Measurement of financial instruments

SCBC initially measures its financial assets and liabilities at fair value and subsequently measures all of its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and Canada Emergency Business Account loan.

(ii) Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

(iii) Transaction costs

SCBC recognizes its transaction costs in the statement of operations in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Notes to the Financial Statements
For the year ended 31 August 2022

2. Summary of significant accounting policies - Continued

(b) Revenue recognition

SCBC follows the deferral method of accounting for contributions (including sponsorships). Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Registration fees are recorded when earned and collection is reasonably assured.

(c) Tangible capital assets

Tangible capital assets are accounted for at cost and amortized over their estimated useful life using the declining balance method as follows:

| | |
|------------------------|-----|
| Furniture and fixtures | 20% |
| Computer equipment | 30% |

When a tangible capital asset no longer contributes to the services provided by SCBC, its carrying amount is written down to its residual value.

(d) Donated material and services

SCBC does not recognize the fair value of donated office space due to the difficulty of determining its fair market value.

Volunteers contribute a significant amount of time every year to assist SCBC in carrying out its programs and services, the value of this assistance is not recognized in these financial statements.

(e) Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses and disclosure of contingencies at the date of the statement of financial position. Accounts subject to estimates include accrued liabilities and amortization on tangible capital assets. Management believes that estimates utilized in preparing the financial statements are prudent and reasonable; however, actual results could differ from those estimates.

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Notes to the Financial Statements
For the year ended 31 August 2022

2. Summary of significant accounting policies - Continued

(f) Government assistance

Government assistance is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured and has been presented at its gross value.

3. Tangible capital assets

| | Cost | Accumulated Amortization | 2022 Net | 2021 Net |
|------------------------|------------------|-----------------------------|------------------|------------------|
| Furniture and fixtures | \$ 22,203 | \$ 11,029 | \$ 11,174 | \$ 15,170 |
| Computer equipment | 8,682 | 5,292 | 3,390 | 3,455 |
| | \$ 30,885 | \$ 16,321 | \$ 14,564 | \$ 18,625 |

4. Deferred contributions

Contributions designated for specific future programs have been deferred to the subsequent fiscal year(s). These funds will be recognized as revenue as the related expenditures are incurred. The balance consists of the following:

| | 2022 | 2021 |
|---------------------|-----------------|-------------------|
| Sponsorships | \$ 7,616 | \$ - |
| BC Government Grant | - | 150,000 |
| | \$ 7,616 | \$ 150,000 |

5. Canada Emergency Business Account loan

In response to the COVID-19 crisis, the Government of Canada has partnered with Canadian Banks to provide government guaranteed, unsecured loans to eligible entities under the Canada Emergency Business Account ("CEBA") program. The loan is interest-free through 31 December 2023 and was required to be used for non-deferrable expenses that occurred in the 2020 calendar year.

During the year, SCBC received \$Nil (2021 - \$40,000) under this program. \$10,000 of the loan is eligible for forgiveness provided SCBC fully repays the remaining \$30,000 on or before 31 December 2023. During the year, SCBC recognized \$Nil (2021 - \$10,000) as income for the forgivable portion of the loan. As at 31 August 2022, SCBC had \$30,000 (2021 - \$30,000) outstanding on the loan.

Any balance remaining unpaid and unforgiven at 31 December 2023 will be converted to a two-year term loan bearing interest at 5% per annum, due on 31 December 2025 and requiring monthly interest-only payments.

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Notes to the Financial Statements
For the year ended 31 August 2022

6. Commitments

SCBC has committed to making the following future payments during the 2023 fiscal year:

| | |
|------------------|------------------|
| Event rental | \$ 42,243 |
| Service contract | <u>7,500</u> |
| | <u>\$ 49,743</u> |

7. Canada Emergency Wage Subsidy

SCBC received federal assistance from the Canadian Emergency Wage Subsidy ("CEWS") program initiated by the federal government in March 2020 in response to the COVID-19 pandemic. This assistance was provided to offset payroll expenses in periods where revenues of SCBC had been negatively impacted by COVID-19. During the year, SCBC applied for \$1,969 (2021 - \$89,735) of assistance through this program which has been included in the statement of operations. Assistance totalling \$Nil (2021- \$3,938) is included in accounts receivable at 31 August 2022.

The measurement of CEWS is subject to uncertainty as the claims are subject to review and possible adjustment by the Canada Revenue Agency.

8. Economic dependence

Skills Canada - British Columbia Chapter generates the majority of its revenues from contributions from Skills/Compétences Canada and from funding from other government agencies.

9. Impact of COVID-19

In March 2020, the World Health Organization declared the COVID-19 outbreak to be a public health emergency. This pandemic has caused an increase in economic uncertainty that has led to volatility in international markets and disrupted business operations around the world. At the date of the Independent Auditors' Report, the COVID-19 outbreak is still ongoing but management is not certain how this will impact future revenues.

10. Contingency fund

The contingency fund is restricted by the board of directors to be used at their discretion.

SKILLS CANADA - BRITISH COLUMBIA CHAPTER
Notes to the Financial Statements
For the year ended 31 August 2022

11. Financial instruments

SCBC is exposed to various risks through its financial instruments. The following analysis provides a measure of SCBC's risk exposure and concentrations at the statement of financial position date, 31 August 2022.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. SCBC is exposed to this risk mainly in respect of its accounts payable and accrued liabilities and CEBA loan. SCBC manages liquidity risk by maintaining adequate cash. There has been no change in risk exposure from the prior year.

(b) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. SCBC's main credit risks relate to its cash and accounts receivable. SCBC's cash is maintained with a large federally regulated financial institution in Canada. SCBC provides credit to its clients in the normal course of operations. There has been no change in risk exposure from the prior year.

12. Management and director remuneration

The Societies Act (British Columbia) requires a society (other than a society designated as a member-funded society) to include, in its financial statements, the disclosure of any remuneration paid to its directors, and remuneration paid to employees and contractors earning more than \$75,000 during the fiscal year. For the fiscal year ended 31 August 2022, included in wages and benefits is one employee with remuneration over \$75,000. The total paid to this individual was \$120,138. No remuneration was paid to members of the Board of Directors for the 2022 fiscal year.

13. Comparative figures

Certain comparative figures have been reclassified from those previously presented to conform to the presentation of the 2022 financial statements.