

Executive Director's Report
Michelle Skelly

Skills Canada Board Meeting,
January 19, 2024

Regionals:

- **Dates: February to March, 2024**
- Regionals Meetings ongoing including Regional Coordinator meetings.
- Mid Dec last RC meeting.
- Regionals Banners completed and shipped (funded by SC. through including Skills for Success)
- Registration and release/waivers – various staff meetings and further follow up with RC's
 - Simplify registration process. Regional Coordinators as “testers” for waivers to pilot online forms.
- Dates for Regionals being posted on website
- Staff to attend various Regionals in person.
- Staff working on various aspects of to do list for Regionals

Provincials:

- **Date: April 17, 2024**
- Location: Tradex, Abbotsford
- Ongoing meetings with Tradex and contractors (electrical, AV, wifi, staging, tents, other)
- Planning Site visit for Feb. with staff
- Have met with Sylvia Peary, volunteer coordinator Jan. and follow up details
- Jamie meeting with PTC's on competition requirements for Tradex
- Working with Jamie on the Tradex map/floor plan, booth space and various other tasks for Provincials including follow up with sponsors/floor space.
- **30th Annual** – promoting on all collateral, presentations and discussing ideas around this for Provincials
- Save the Date Eblasts have been sent. Further will be sent.
- School/Spectator Bus Subsidies started and have now exceeded 50 applications.
- Provincials to do List – shared document with staff – ongoing deliverables

Nationals:

- **Dates: May 29 to June 1 (competition dates are May 30 and 31).**
- Location: Quebec City

- Status of the 2025 Skills Canada National Competition – Regina Saskatchewan, not Ottawa as originally suggested. May 29 and 30 are competition dates.
- Nationals to do List – shared document with staff – ongoing deliverables

WorldSkills:

- **Dates: September 10 to 15, 2024**
- Location: Lyon, France
- Waiting for more information from Skills Canada re the Delegate packages.
- Volunteer information provided – sent to staff
- Ongoing check-ins with Zachary and Angie, BC World Skills competitors
- Waiting for delegate package from Skills Canada

Audit:

- Financial statements complete and approved at Special Board meeting held on January 10, 2024. Final signature letters sent to auditor.
- Final financial statements provided for AGM approval.

Sponsorship:

- Business Development Committee met Oct 24. Last meeting Jan 10.
- Allocated Board follow up to various sponsors in addition to Michelle and Jamie
- Continued work on outreach to existing and potential new sponsors
- Numerous meetings with sponsors (see chart for further details) in addition to individual meetings with various Board members
- Sponsors starting to commit (see shared document for details) and/or will be getting back to me after internal discussions.
- January busy month for meetings and follow up
- Elite sponsor, WorkSafeBC, working with Robin to submit final application.
- **Sponsorship is currently at approximately \$80,000**

Website:

- Upgrade in development, various meetings for this
- Worked with new developer for new content and design and updated platform
- January 13 was soft launch with ongoing edits after launch
- In conjunction with website, working on IT upgrades
- Will provide further details regarding this in next Board meeting

Government:

- Ministry of Future Skills and Training – met with Adam Skulski in December. Suggests follow up with Minister’s office for potential meeting Feb. Next meeting with Adam is January 25, 2024. Will gain information for re-sending Provincials invitation.
- Sent details to Minister Mercier’s office (Dario) with Dennis Innis re Provincials dates and Minister was scheduled to attend Provincials however due to cabinet shuffle Jan 15, Minister Mercier will not be attending Provincials now. Last year Minister Mercier attended Medal Ceremonies, not Partner’s Luncheon.
- Ministry of Education – Ongoing follow up and meetings for Inspire, classroom presentations rollout to remote regions, Pro D Days and Educator Resources.
 - Delivered virtual workshop/presentation Province Wide on November 29
 - Met with Jaquie O’Callaghan from Min of Ed in December regarding the Workshop feedback.
 - Met with Daniel Tones on Jan 11 for a mid-cycle check in and update.
 - Will follow up with Jonathan Heerema potentially attending Provincials
 - Ministry of Ed will potentially attend Northern presentations
- Skilled Trades BC – Met with Shelly Gray, CEO, Dec 4. No further follow up needed yet. We are in our 3rd year for funding from a 3-year funding cycle/agreement. Maureen Phung will follow up with us regarding this.
- Government of Canada – ESDC funding– Mona and I are preparing and submitting quarterly reporting this week to Skills Canada.

Further details to Ministry of Education Grant - Inspire/Classroom Trades and Technology Presentations

- Ongoing coordination with various remote locations per the Ministry of Education RFP
- Locations:
 - Vancouver Island/Gulf Island – Jan – March presentations
 - Sechelt – January presentations
 - Dawson Creek/Fort St. John – Jan and March presentations
 - Fort Nelson – Feb presentations (Jan postponed due to illness)
- Upgraded PowerPoint and will work on Educator Resources in February
- Editing sections of website for Educator Resources so more user friendly
- Contractors being utilized for presentations and kit/materials creation
- Upgrading, maintaining and shipping materials and kits
- Province Wide Virtual Presentation (1hr) completed November 29
- Pro D Days – January and February –will be doing further presentations to educators
- Reporting for Ministry – questionnaires have been prepared and will be collected

Skills Canada Operations Meetings:

- Virtual and in Person Ops Meetings
- Virtual Meeting on January 16.
- Next Operations meetings are February in Toronto

- Will be discussing the Future of Skills Canada National Competitions and delivery formats.

Alumni:

- Rosa Donaire Champagne (National Alumni Rep) will attend Provincials this year. – Can help with Awards Ceremony.
- 2nd year of 2-year term.
- Shoshawna continuing check-ins with Zachary and Angie.
- Will be sending out invitations to volunteer at Provincials. – Save the Date sent.

Trades Advisory Committee:

- Attended **South Fraser Trades Advisory Committee** meeting December 14 - Virtual .
- Surrey, Langley, Richmond, Delta school districts.
- Provided educators with Competition information including bus subsidies for Provincials
- Next meeting is Thurs, March 7.