



Board of Directors Meeting

Minutes

January 19, 2024

11:30am – 12:30pm

Via Zoom: <https://us02web.zoom.us/j/81110533226>

Present:

Dennis Innes, John Haller, Cory Williams, Nicola Priestley, Jason Leber, Abigail Fulton, Kate Pelletier, Courtenay Kearney, Todd Cumiskey

Regrets: Leslie Yellowknee, Brad Moe, Lesa Lacey

Staff: Michelle Skelly, Mona Soleimani (attended for Treasurer's report)

Welcome:

- Dennis Innes, President, started the meeting.

Approval of Agenda:

- Motion to approve agenda. Cory Williams, Courtenay Kearney seconded.
- All in favor. None opposed. Motion approved.

Approval of Minutes:

- Motion to approve the December 1, 2023 Board minutes.
- Moved by Cory Williams. Seconded by John Haller. None opposed. All in favor. Motion approved.

Election of Table Officers:

- John Haller opened up the Election of Table Officers.

Positions on the Executive:

- Dennis Innes: Current President
- John Haller: Past President
- Cory Williams : Vice President
- Nicola Priestley: Treasurer
- Jason Yung was Secretary and has now resigned so there is an open position for this.

John Haller reviewed the positions:

President – Dennis Innes, is currently in 2nd year of a 2-year term.

Vice President:

- Cory Williams position expired this term, open for nominations for VP position.
- Opened to the floor for nominations: Cory to let name stand.
- Kate Pelletier also to nominate Cory Williams.
- **Cory Williams is newly elected VP for 2-year term.**

Treasurer:

- Nicola Priestley position expired this term. Now open to the floor and for nominations.
- Cory Williams nominated Nicola Priestley.
- Nicola Priestley to let name stand for another 2-year term.
- John Haller asked if any other nominations for this position.
- **Nicola Priestley is newly elected Treasurer for 2-year term.**

Secretary:

- Board open to consider Board member for Secretary:
Cory Williams nominated Kate Pelletier.
- Kate Pelletier to let name stand.
- There were no other nominations for Secretary.
- **Kate Pelletier is newly elected Secretary for 2-year term.**

Reports:

President's Report: Dennis Innes

- Reflected over the year, re SCBC Board and organization.
- Noted how far we have come in the last year including back at Tradex again and in person competitions.
- Full Board again – bigger Board, committees are all engaged and working.
- Sponsorship is better than ever been.
- Relationship with Post-Secondary education and Future skills – funding for next 3 years.
- STBC – Skilled Trades BC– supporting our organization, relationship improving
- Improving with Skills Canada BC.
- Looked at website – how much more engaging and active it is.
- Feels we have come a long way.
- As a Board all pulling in same direction.
- Strategically need to be finding ways to tell our story to more people.
- About funding – keep looking for sources of funding.
- Funding for trades training, great position to support a lot of that
- We have covered a lot of ground in the province.

- As we go forward, we should continue to tell our story and impact we make.
- Look at more potential sponsors.
- Michelle Skelly in role, quite wonderful, expertise helping with organization.
- Thanks everyone for their efforts.

National Board Report: Dennis Innes

- Dennis Innes noted there was nothing at this point to add since last meeting. The Board will be meeting in February. Will have more of an update then.

Executive Report: Michelle Skelly

- **See separate document for detailed report.** Michelle provided competitions and programs updates in addition to sponsorship, website, Government, audit, operations meeting updates, Ministry of Education grant details, alumni and committee updates.
- Michelle feels more on track with things. Getting to details earlier than previous year.
- John Haller asked for an update regarding Sylvia Peary, volunteer coordinator.
- Michelle Skelly noted that she has met with Sylvia Peary.
- Sylvia Peary plans to continue with Skills Canada BC for at least the next couple of years and is working with Michelle Skelly on potential contingency plan for a recently retired teacher.

Treasurer's Report: Nicola Priestley

- Nicola Priestley presented the Treasurer's report
- SCBC Board page includes the updated Financials.
- Sponsorship commitment: In a good spot – Nicola feels like sub committees are thriving – focuses on sponsorship are good.
- Overall performance better than budgeted to date
- CEBA loan – we paid this back.

Competitions expenses:

- Nicola Priestley noted that Mona Soleimani provided a summary from the last five years of Provincials expenses.
- **2023 expenses to 2019 expenses – comparable level of activity in 2019 to 2023.**
- Factoring in inflation and costs of goods for the increase in 2023.
- Cory Williams appreciated the visual – it shows the true nature of Covid on SCBC.
- Expect increase in cost of things
- Previously partners luncheon served outside of Tradex and now food for luncheon with Tradex F&B. Costs higher.
- Cost as an organization – question we had at the Special meeting was why so big in increase, when in reality can see it isn't significant increase in cost of supporting provincials from previous years prior to Covid.

Committee reports:

Dennis Innes indicated no reports were submitted.

Executive and HR Committees:

- Cory Williams: Originally in the Strategic Planning meeting it was indicated the HR committee would be taken over by the Executive but now it has been decided there will be a separate HR committee.
- Cory Williams will send out an email to old and new members.
- The committee will work on policies that need updating and clarification.

Business Development Committee:

- Abigail Fulton presented in Lesa Lacey's absence.
- Committee going well.
- Lesa Lacey and Todd Cumiskey have a plan they are working on.
- Abigail Fulton pursuing organizations.
- Pass leads to Michelle Skelly.
- Thinks Michelle Skelly and Jamie Maxwell doing a great job.
- Hopeful will meet objectives prior to event.
- Kate Pelletier is keen to write a business plan if that is still what the Board wants.
 - Asked Jason Leber if/when STBC (Skilled Trades BC) would require this. Suggested close to end of fiscal, it wouldn't hurt to get something together. STBC doesn't have a budget for next year yet.
 - Maureen Phung, STBC– oversees the contract for SCBC.
 - Jason suggested Adam, new CFO – who Jason reports to, might be good to connect with and Kristy, the new Director of Finance. Jason to look into this.
 - Kate Pelletier asked if the business case would support that or is funding decided in a different way? Jason suggests might have more impact on future of next service agreement.
 - Previously the terms of agreement were limited in scope due to the lack of a business plan.
 - Jason suggests approach as a blank slate. What do we need as a separate organization to move objectives ahead.
 - **Kate to touch base with Dennis about business plan.**

Governance Committee:

- Kate Pelletier said they haven't met since last meeting.
- Michelle Skelly provided documentation since last meeting from Skills Canada to the committee.
- Discussed Board education in the spring. Asked if anyone had any good suggestions?
- Will gather some suggestions then Kate will get a sense of peoples' priorities.

Finance Committee:

- It was noted by Cory Williams that **the Finance Committee is the Executive Committee.**

7. Other Business – No other business.

8. In-Camera – Michelle Skelly and Mona Soleimani left the meeting.

9. Meeting adjourned 12:30pm