

Meeting Notes

May 7, 2025, 10:00 a.m. via Zoom

Attendees: Kate Pelletier (Chair), Kerry Vital, Lesa Lacey, Courtenay Kearney, Executive Director Michelle Skelly

Regrets: Cory Williams, Lesa Lacey

Employee Handbook

Courtenay and Michelle provided the Employee Handbook that they have worked on. The committee reviewed and made final edits to the document. It will be uploaded to the SCBC website and presented to the Board at the September 3, 2025 meeting.

A BIG thank-you to Courtenay and Michelle for all the work they have done!

Risk Assessment – Cory Williams August 2025 document

We tabled this document and will review at a later meeting.

Meeting was adjourned at 11:01 a.m.

Next meeting date TBD