



Annual General Meeting

Minutes

Feb 4, 2026

1:30pm – 2:00pm

Via Zoom: <https://us02web.zoom.us/j/89549509318>

Present:

Dennis Innes, Cory Williams, Nicola Priestley, Jason Leber,
Kate Pelletier, Courtenay Kearney, Tara Fong, Kerry Vital, Will Schwarz
Brad Moe, Lesa Lacey, Colleen McConnell, Caitlin Hartigan, Lucy Griffith

Regrets: Abigail Fulton

Staff: Michelle Skelly, Mona Soleimani

Meeting started at 1:30pm.

1. **Welcome:** The President, Dennis Innes welcomed the Board members.

2. **Adoption of Agenda:**

Kate Pelletier removed the Special Resolution from the Agenda; it will be considered at a later date.

Dennis Innes, motion to adopt the agenda with the change.

Dennis Innes, seconded by Will Schwarz. All in Favor. Approved.

3. **Approval of the Jan 15, 2025, AGM Minutes:** Motion to accept. Brad Moe, seconded by Tara Fong. All in favor. Motion approved.

4. **Financials:**

- Nicola Priestley presented the financials and noted that the Board had been sent in advance the Fiscal 2025 Auditors' Report including Financial Statements
- Nicola noted there was a Special Board meeting January 20 to approve the draft audited financial statements.

- Nicola advised that we are now forwarding at this AGM a motion to approve the finalized 2025 audited financial statements.
- Motion to accept the final audited financial statements. Dennis Innes, seconded by Brad Moe. All in favour. Motion approved.

5. Appointment of Auditor

- Nicola Priestley presented the motion to approve Rolf Benson as SCBC Auditor for fiscal 2026. Cory Williams, seconded by Lesa Lacey. All in favour. Motion approved.

6. Election of Board of Directors.

- Kate Pelletier led the election of existing Board members and new Board members.
- Kate noted that three members were resigning from the Board, Brad Moe, Lesa Lacey and Abigail Fulton and expressed gratitude for all that they had provided in time and expertise to the Board and organization. They will be greatly missed.
- Kate explained that there is a process in place that the Governance committee has put together for the Board to consider candidates including representation from industry and different sectors.
- Kate noted the Board will vote today on accepting three new candidates with prior endorsement from the Governance Committee.
- Colleen McConnell, Lucy Griffith and Caitlin Hartigan were introduced.
- These three candidates provided introductions.
- The current Board of Directors nomination was brought up for re-election for a two-year term including Nicola Priestley, Courtenay Kearney and Cory Williams.
- Kate asked if there were any objections to all the nominations three times. Hearing none, Kate moved the acceptance of the **new** Board slate as presented, seconded by Dennis Innes. All in favour. Motion carried.
- Kate noted the following twelve members will constitute the 2026/2027 Skills Canada BC Board of Directors: Cory Williams, Courtney Kearney, Dennis Innes, Jason Leber, Kate Pelletier, Kerry Vital, Nicola Priestley, Tara Fong, Will Schwarz, Colleen McConnell, Caitlin Hargitan, Lucy Griffith.
- Kate thanked and welcomed everyone to the Board.

7. Special Resolution Bylaw changes and amendments

- Kate Pelletier noted that there still needs to be some updates and amendments to the bylaws. These will be considered at a later date.
- A call will be made for an extraordinary general meeting to pass these amendments.

8. Signing Code of Conduct for Directors

- Kate Pelletier explained that all Board of Directors will be required to sign the Code of Conduct.

- Kate will follow up with the Board of Directors regarding this.

9. Adjournment and closing remarks:

- Dennis Innes gave thanks and appreciation to Brad Moe and Lesa Lacey for their contributions to the Board and ended the AGM.
- **Meeting adjourned at 2:00pm**